

## WASHINGTON, D.C.:



Washington, D.C., interns are responsible for assisting staff with day-to-day functions within the D.C. office, including but not limited to constituent correspondence and legislative research. They may also assist constituents in their visits to Washington, D.C., providing tours of the nation's Capitol. Both part-time and full-time applicants will be considered. Florida ties preferred, but not required. While the internship is unpaid, college credit is available. Internships run throughout the fall, spring and summer semesters. The hours are flexible, but generally run 9:00 a.m. to 6:00 p.m. when Congress is in session and 9:00 a.m. to 5:00 p.m. when not in session. Interested applicants should send a resume, cover letter and writing sample (500 words) to Tim Tracy, [tim.tracy@mail.house.gov](mailto:tim.tracy@mail.house.gov).

**Deadlines for applicants include the following:**

**Summer:** April 1

**Fall:** July 1

**Spring:** January 1

## DISTRICT 12:

Congressman Bilirakis offers internship opportunities in his New Port Richey and Wesley

Chapel offices. Interns may be asked to assist with a variety of tasks, including but not limited to answering constituent calls, writing letters and assisting with the day-to-day functions of the district offices. Additionally, interns may be assigned to assist the Congressman and his staff in constituent case work and specific district-based projects, outreach and events. Internships are available on a rolling basis; and while unpaid, college credit is available. Interested candidates should submit the

[\*\*application form\*\*](#)

to the District Intern Coordinator, Kristen Sellas, by email,

[kristen.sellas@mail.house.gov](mailto:kristen.sellas@mail.house.gov)

, or fax, (727) 232-2923.